



REC TRANSMISSION PROJECTS COMPANY LIMITED
(A wholly owned subsidiary of REC Limited, a “Navratna CPSE” under the Ministry of Power, Government of India)

Regd. Office: Core-4, SCOPE Complex, 7 Lodhi Road, New Delhi – 110 003
Corp. Office: #12 – 21, UGF, Antriksh Bhawan, 22, K G Marg, New Delhi – 110 001
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 Website : www.rectpcl.com, www.recindia.nic.in
 CIN No. U4010DL2007GOI57558

ENGAGEMENT OF EXPERIENCED PROFESSIONAL ON FIXED TERM CONTRACT BASIS

REC Transmission Projects Company Limited (RECTPCL) is a wholly owned subsidiary of Rural Electrification Corporation Limited, a Navratna company of Govt. of India. “Navratna” is the recognition for Central Public Sector Enterprise (CPSE) and only a few selected CPSEs in the country enjoy this elite status. RECTPCL is currently acting as the Bid Process Coordinator for selection of Inter-State transmission projects through Tariff based Competitive Bidding route. Besides this, RECTPCL is acting as Project Management Agency and has been recently entrusted by Ministry of Power to implement two Pan India schemes in Power Distribution area.

To meet the growing business requirements, RECTPCL requires the following posts to be filled on **Fixed Term Contract basis** initially for a period of 3 years which may be extended maximum further by 1 Year and 6 Months (Including 3 years of Bond) as deemed fit by RECTPCL.

| S.No. | Name of the Post | Number of Vacancies | Qualification | Post Qualification Experience & Age Limit as on 30.06.2016 | CTC (in Rs. Per month) | Bond Amount (for 3 years) |
|-------|-------------------------------------|---------------------|--|--|------------------------|---------------------------|
| 1. | Dy. Executive Engineer (Electrical) | 3 (UR-2, OBC-NCL-1) | B. Tech/ B.E. (Electrical/ Electronics & Communication) full time regular programme from a recognized Institute/ University approved by AICTE with 1st Division or equivalent CGPA. | Minimum 7 years of Post Qualification Executive Experience in Power Sector. Max Age Limit: 35 years | 75,000 | 3,00,000 |

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|----|-------------------------------------|---------------------------|---|---|----------|----------|
| 2. | Dy. Executive Engineer (Electrical) | 5 (UR-3, OBC-NCL-1, SC-1) | B. Tech/ B.E. (Electrical/ Electronics & Communication) with MBA full time regular programme from a recognized Institute/ University approved by AICTE with 1st Division or equivalent CGPA. | Minimum 7 years of Post Qualification Executive Experience in Power Sector. Max Age Limit: 35 years | 84,000 | 3,00,000 |
| 3. | Executive Engineer (Electrical) | 6 (UR-5, OBC-NCL-1) | B. Tech/ B.E. (Electrical/ Electronics & Communication) with MBA full time regular programme from a recognized Institute/ University approved by AICTE with 1st Division or equivalent CGPA. | Minimum 10 years of Post Qualification Executive Experience in Power Sector. Max Age Limit: 38 years | 1,01,000 | 3,00,000 |
| 4. | Dy. Executive Officer (Finance) | 1 (UR) | Graduate with CA from Institute of Chartered Accountant of India/ CWA from Institute of Cost Accountant of India | Minimum 7 years Post Qualification Executive Experience in Tax, Accounting, Audit and Balance Sheet preparation, analysis of financial reports, financial accounts, preparation of financial reports etc. Maximum age limit: 35 years | 75,000 | 3,00,000 |
| 5. | Executive Officer (Finance) | 1 (UR) | Graduate with CA from Institute of Chartered Accountant of India/ CWA from Institute of Cost Accountant of India | Minimum 10 years Post Qualification Executive Experience in Tax, Accounting, Audit and Balance Sheet preparation, analysis of financial reports, financial accounts, preparation of financial reports etc. Maximum age limit: 38 years | 90,000 | 3,00,000 |

| | | | | | | |
|----|----------------------------|--------|--|--|----------|----------|
| 6. | Executive Engineer (IT) | 1 (UR) | B. Tech./ BE (IT & CS) with MBA full time regular program approved by AICTE with 1st Division or equivalent CGPA. | Minimum 10 years Post Qualification Executive Experience with exposure to database designing, Web site development, hosting and maintenance in both Cloud & physical server environment, web based project monitoring, MIS reporting etc. Maximum age limit: 38 years | 1,01,000 | 3,00,000 |
| 7. | Dy. Executive Officer (HR) | 1 (UR) | Full Time MBA (HR) from Recognized/ reputed University/ Institution approved by AICTE with 1 st Division or equivalent CGPA. | Minimum 7 years Post Qualification Executive Experience in Recruitment, Training, Policy Making, Performance Appraisal, Compliance to various statutory requirements, Administration work and procurement etc. Maximum age limit: 35 years | 75,000 | 3,00,000 |

Note: All the above mentioned vacancies are tentative and are subject to change at the discretion of RECTPCL.

RELAXATIONS & CONCESSIONS

1. Relaxation of age shall be as per the following for SC/ST/OBC- NCL/PWD and Ex-Servicemen/ J&K domicile category will be as per Govt. of India guidelines.
 - (a) Reservation/ Relaxation for SC/ST/OBC/PWD and Ex-Servicemen candidates will be applicable as per the guidelines of Govt. of India (GoI)
 - (b) Maximum age limit is relaxable by 5 years for General PWD, 10 Years for SC/ ST PWD and 8 Years for OBC-NCL PWD.

- (c) Maximum age limit is relaxable by 5 years for Schedules caste & Schedules tribe.
 - (d) Maximum age limit is relaxable by 3 years for other backward classes (Non creamy layer).
 - (e) Maximum age limit is relaxable by 5 years for general category, 10 years for SC/ST and 8 years for OBC-NCL category for J & K domicile during 01.01.1980 to 31.12.1989.
2. The minimum qualification requirement in terms of percentage of marks/division has been relaxed to pass marks/percentage for the Candidates belonging to SC, ST and PWD category.
 3. Reserve candidates applying against unreserved post shall be treated as General category and no relaxation shall be given.

DETAILS OF EXPERIENCE REQUIRED

For Post at Sr. No. 1 above

The candidates should have at least 7 years of Post Qualification Experience in Power Sector preferably worked with Discoms and having experience in IT related assignments such as IPDS/ SCADA/ R-APDRP etc.

For Post at Sr. No. 2 above

For 2 nos. of vacancies: The candidates should have at least 7 years of Post Qualification Experience in Power Sector preferably worked with Discoms and having experience in IT related assignments such as IPDS/ SCADA/ R-APDRP etc.

For 1 no. of vacancy: The candidates should have at least 7 years of Post Qualification Experience in preparation of DPR, Project Planning, Third Party Inspection, System Study, Project Monitoring, Project Supervision, preparation of MIS and field monitoring activities, power point presentations etc. under Govt. of India schemes viz. RGGVY/DDUJGY/IPDS/R APDRP Part B (Preferably having decent knowledge of working with Discoms)

For 2 nos. of vacancies: The candidates should have at least 7 years of Post Qualification Experience in power sector with exposure to Business Development and preferably having work experience with Discoms, Power Utilities, CPSUs, State Govt. etc.

For Posts at Sr. No. 3 above

For 3 nos. of vacancies: The candidates should have at least 10 years of Post Qualification Experience in Power Sector preferably worked with Discoms and having experience in IT related assignments such as IPDS/ SCADA/ R-APDRP etc.

For 3 nos. of vacancies: The candidates should have at least 10 years of Post Qualification Experience in in preparation of DPR, Project Planning, Third Party Inspection, System Study, Project Monitoring, Project Supervision, preparation of MIS and field monitoring activities, power point presentations etc. under Govt. of India schemes viz. RGGVY/DDUJGY/IPDS/R APDRP Part B (Preferably having decent knowledge of working with Discoms)

For Post at Sr. No. 4 above

The candidates should have at least 7 years of Post Qualification Experience in Tax, Accounting, Audit and Balance Sheet preparation, analysis of financial reports, power point presentations etc. (Preferably having decent knowledge of working with Discoms)

For Post at Sr. No. 5 above

The candidates should have at least 10 years of Post Qualification Experience in Tax, Accounting, Audit and Balance Sheet preparation, analysis of financial reports, power point presentations etc. (Preferably having decent knowledge of working with Discoms)

For Post at Sr. No. 6 above

The candidates should have at least 10 years of Post Qualification experience with exposure to database designing, Web site development, hosting and maintenance in physical as well as cloud environment, web based project monitoring, MIS reporting. The candidate should have knowledge of data structure, and coding for both front end and back end application, should be well aware of recent developments

in the field, be capable of handling a web based project monitoring system involving multiple agencies and a substantial number of projects.

For Post at Sr. No. 7 above

The candidates should have at least 7 years of Post Qualification experience in reputed organization with in depth knowledge in functions including recruitment, Manpower Planning, Evolution of Policies/ Compensation Packages, Reservation policy, Establishment matters, Compliance with Govt. guidelines, Welfare matters, Labour Laws, Office administration, procurement etc.

MEDICAL FITNESS

Applicants should have sound health. Engagement of selected candidates shall be subject to medical fitness test as prescribed by RECTPCL. No relaxation in medical standards shall be allowed.

SELECTION PROCESS

INITIAL SCREENING

Candidates are requested to fill in the Application Form (attached with this advertisement) complete in all respects. The complete Application Form has to be submitted at the Venue of the Interview for the initial screening. Then the preliminary screening of the Application will be done and candidates will be shortlisted for appearing in the Interview.

INTERVIEW

In the second stage, the Personal Interview will be conducted. Based on the credentials and performance in the personal interview the candidates will be shortlisted and the offer of engagement shall be issued to the suitable candidates in the order of merit and based on the number of vacancies and will be subject to verification of antecedents and caste certificate (in case of reserved category candidates).

Please also note:

1. The candidates are required to carry all the supporting documents (marks sheet, degree, caste certificate, disability certificate, domicile certificate etc.) at the venue for verification
2. RECTPCL may adopt higher criteria in case of receipt of more number of applicants meeting eligibility criteria.
3. If required, the interview will be rolled over to next day and in such a case, the candidate has to make his/ her own arrangement for stay. No compensation will be payable in this regard.

GENERAL INFORMATION

1. **The appointment is purely on Fixed Tenure Basis and it is not against any permanent vacancy. This placement will not entitle any candidate to claim for regular/ permanent employment in RECTPCL/ RECL.**
2. Only Indian Nationals are eligible to apply.
3. **One candidate may apply for only one post. In case a candidate applies for more than one post than his/ her application for all such post will be summarily rejected.**
4. The incumbents are liable to be transferred/ posted anywhere in India at the discretion of RECTPCL. The selected candidate/s should be able to join at the earliest.
5. Those working in Govt. / PSUs may apply through proper channel/ submit NOC at the time of Interview or should submit proper relieving letter from present employer in the event of selection in RECTPCL.
6. The cut-off date for age and experience will be 30.06.2016
7. Mere fulfilling of eligibility criteria shall not confer any right to the applicant for being called for the interview/appointment. Canvassing in any form will disqualify the candidate.
8. **Teaching experience and training period (Induction) will not be counted as experience.**
9. RECTPCL also reserves the right to cancel/amend the advertisement and/or the selection process there under. The number of positions filled may increase or decrease depending on the requirement of RECTPCL.
10. Please note that no TA/ DA shall be paid to any candidate for giving interview in RECTPCL.
11. The reserved category candidates are required to submit the caste / category certificate in prescribed format of Government of India, issued by the competent authority.
12. OBC candidates belonging to creamy layer category should apply as general category and against general vacancies only.

13. All appointments will be subject to medical fitness as per RECTPCL rules.
14. No correspondence will be entertained from the candidates not selected/ interviewed.
15. Candidates should ensure that they full fill the eligibility criteria prescribed for the post they have applied in case it found at any stage of selection process or even after appointment that the candidate has furnished false or incorrect information or suppressed any relevant information/ material facts or does not full fill the criteria, his / her candidature / services are liable for rejection/ termination without notice.
16. Any corrigendum/clarifications on this advertisement, if necessary, shall be uploaded on RECTPCL website and no separate press coverage is envisaged for this purpose.
17. All disputes / cases related to this recruitment process are subject to jurisdiction of courts at Delhi only.
18. RECTPCL reserves the right to relax age/experience/qualification & other qualifying criteria in deserving cases.
19. For any queries regarding this recruitment please send E-mail to nayakjatin@yahoo.co.in or contact at 011-4796 4706 on all working days from 9.30 AM to 06.00 PM (Monday to Friday).

IMPORTANT DATES & INFORMATION

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|---|---|
| Date of Release of Walk in Advertisement | 06.07.2016 |
| Date & Time of Walk in Interview | 15.07.2016 from 0930 Hrs onwards |
| Venue of the Walk in Interview | REC Transmission Projects Company Limited, 12-21, UGF, Antriksh Bhawan, 22 K G marg, New Delhi - 110 001 |

FORMAT FOR APPLICATION

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|---|---|
| | <div style="border: 1px solid black; width: 150px; height: 100px; margin: 0 auto; padding: 10px;">PASTE A RECENT PHOTOGRAPH</div> |
| POST APPLIED FOR: | |
| TOTAL POST QUALIFICATION WORK EXPERIENCE | |
| HIGHEST QUALIFICATION | |
| 1. NAME (in Capital) | |
| 2. FATHER'S/MOTHER'S/HUSBAND'S NAME | |
| 3. GENDER | |
| 4. DATE OF BIRTH (DD/MM/YYYY) | |
| 5. AGE (AS ON _____) | |

| | |
|---|--|
| 6. ADDRESS (PERMANENT): | |
| 7. ADDRESS FOR CORRESPONDENCE | |
| 8. TELEPHONE/ MOBILE NO. | |
| 9. E-MAIL ID | |
| 10. CATEGORY (Gen/ SC/ ST/ OBC/ PWD) Please enclose certificate/s if other than Gen Category | |

11. EDUCATIONAL QUALIFICATIONS

| S.No. | Qualification (from 10 th class onwards) | % of marks obtained | Year of passing | Name of School/ College | Affiliated Institute/ University |
|-------|---|---------------------|-----------------|-------------------------|----------------------------------|
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12. PARTICULARS OF EXPERIENCE:

| S.No. | Name & Address of employer | Post Held | Period (From - Till) | Job Description/ Responsibility Areas | Salary Drawn |
|-------|----------------------------|-----------|----------------------|---------------------------------------|--------------|
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Additional information if any which you would like to mention in support of your suitability for the post:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience. I understand that any wilful misstatement described herein may lead to my disqualification or dismissal, if engaged.

Date:

Place:

Signature of the candidate